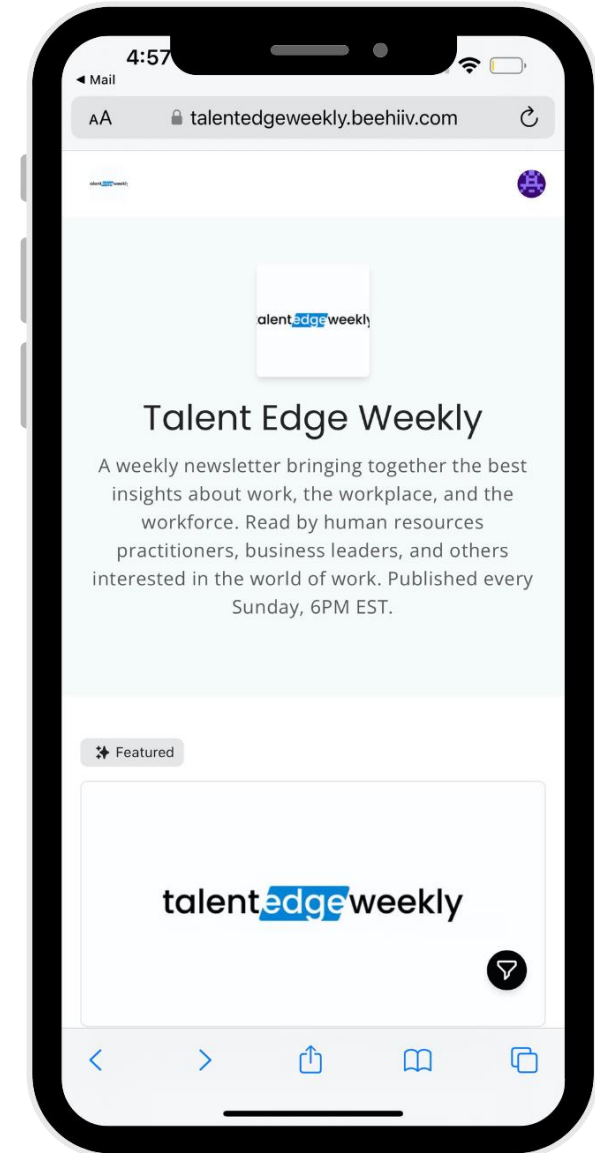


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Employee Retention Risk Template

The 13 behaviors on the left* are indicators of employee retention risk. **1)** Use the first row of the empty columns to enter the employee’s name , **2)** respond to the risk statements by putting a check mark in the box if you believe the employee has demonstrated the behavior over the last 2 to 3 months. Clicking the box will automatically insert a check mark. Upon completion, **the visual will show you where the greatest risk exist (i.e., more check marks indicate high risk)**. Use the insights to inform actions for reducing risk.

Sample pre-quitting behaviors

| | | | | |
|--|--|--|--|--|
| Their work productivity has decreased more than usual. | | | | |
| They have acted less like a team player than usual. | | | | |
| They have been doing the minimum amount of work more frequently than usual. | | | | |
| They have been less interested in pleasing their manager than usual. | | | | |
| They have been less willing to commit to long-term timelines than usual. | | | | |
| They have exhibited a negative change in attitude. | | | | |
| They have exhibited less effort and work motivation than usual. | | | | |
| They have exhibited less focus on job-related matters than usual. | | | | |
| They have expressed dissatisfaction with their current job more frequently than usual. | | | | |
| They have expressed dissatisfaction with their supervisor more frequently than usual. | | | | |
| They have left early from work more frequently than usual. | | | | |
| They have lost enthusiasm for the mission of the organization. | | | | |
| They have shown less interest in working with customers than usual. | | | | |